

## Quality Management/Metadata Management

Specify Needs	Design	Build	Collect	Process	Analyze	Disseminate	Evaluate
1.1 Identify Needs	2.1 Design outputs	3.1 Build collection instrument	4.1 Create frame & select sample	5.1 Integrate data	6.1 Prepare draft outputs	7.1 Update output systems	8.1 Gather evaluation inputs
1.2 Consult & Confirm Needs	2.2 Design variable descriptions	3.2 Build/enhance process components	4.2 Set up collection	5.2 Classify & code	6.2 Validate outputs	7.2 Produce dissemination products	8.2 Conduct evaluation
1.3 Establish Output Objectives	2.3 Design collections	3.3 Build/enhance dissemination components	4.3 Run collection	5.3 Review and validate	6.3 Interpret & explain outputs	7.3 Manage release of dissemination products	8.3 Agree on action plan
1.4 Identify Concepts	2.4 Design frame and sample	3.4 Configure workflows	4.4 Finalize collection	5.4 Edit and impute	6.4 Apply disclosure control	7.4 Promote dissemination products	
1.5 Check data availability	2.5 Design processing and analysis	3.5 Test production system		5.5 Derive new variables & units	6.5 Finalize outputs	7.5 Manage user support	
1.6 Prepare business case	2.6 Design production Systems & workflow	3.6 Test statistical business processes		5.6 Calculate weights			
		3.7 Finalize production system		5.7 Calculate aggregates			
				5.8 Finalize data files			