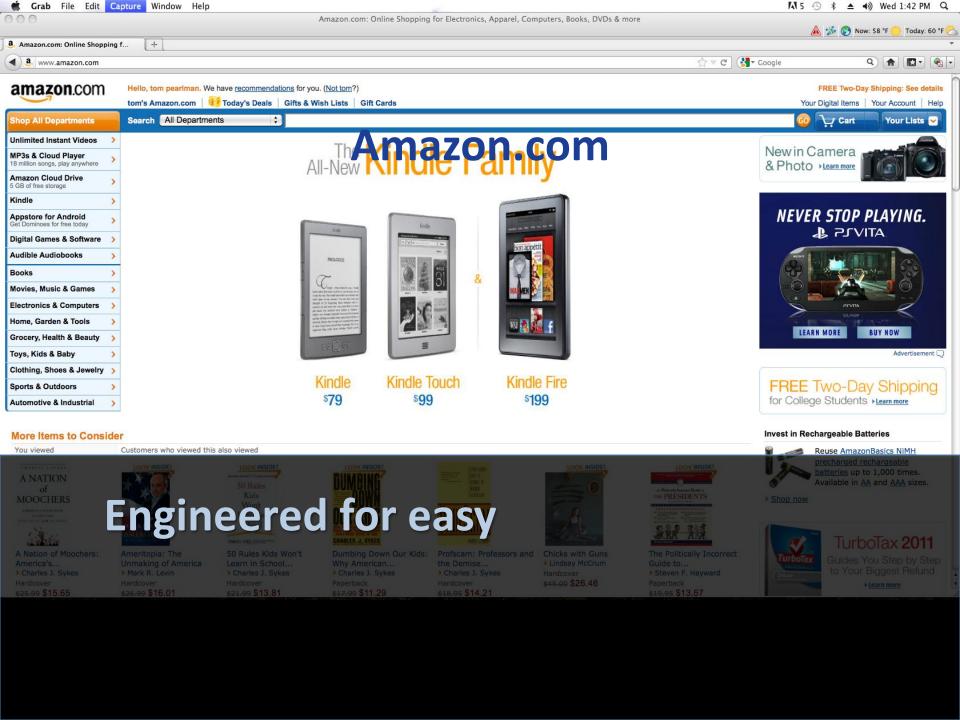
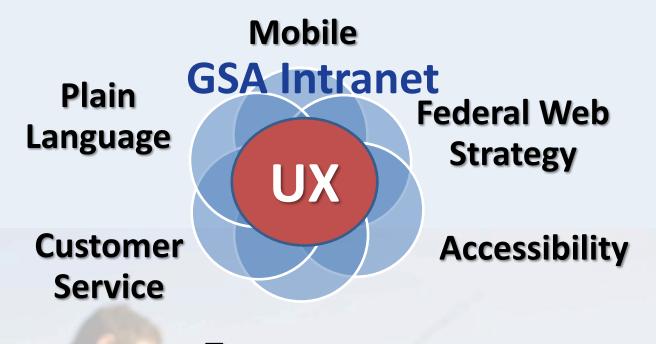
First Fridays Product Test Program

Kristal Byrd
GSA Usability Specialist



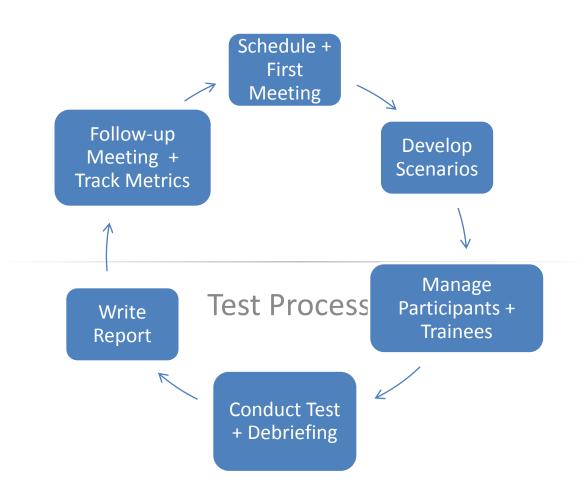


Transparency

Teaching Agencies to "Fish"



Test Process



Example 1:

Helping Passports Take Flight State Dept Passport Site

STEPS TO SUBMITTING FORM DS-11:

Read and understand **Steps 1** and **2 before** leaving this page. Please note, there are **special requirements** for minors under age 16 and minors age 16 and 17 when submitting Form DS-11.

STEP 1: Complete and Print Form

DO NOT SIGN Form DS-11 until you are instructed to do so at the Acceptance Facility.

When filling out Form DS-11 online, make sure that all of the entered information is complete and correct before printing. Print the completed form using black ink on one-sided pages.

FILL OUT FORM DS-11 ONLINE

If completing Form DS-11 by hand, do so legibly and in black ink. Make sure
that all of the entered information is complete and correct. Illegible applications
may delay application processing times.

PRINT A BLANK FORM DS-11

NOTE: Form DS-11 can also be obtained from your local Acceptance Facility or a Passport Agency.



Example 1:

Helping Passports Take Flight State Dept Passport Site

STEPS TO SUBMITTING FORM DS-11:

Read and understand **Steps 1** and **2 before** leaving this page. Please note, there are **special requirements** for minors under age 16 and minors age 16 and 17 when submitting Form DS-11.

STEP 1: Complete and Print Form

Enter the information online and print Form DS-11. Print the completed form using black ink on one-sided pages. Print a blank Form DS-11 and complete by hand. Print the form on one-sided pages and complete with black ink.

OR

Complete Online & Print

Complete by Hand

NOTE: Form DS-11 can also be obtained from your local Acceptance Facility or a Passport Agency.

Example 2: GSA Intranet

AGENCY TOPICS



GSA INSITE

GSA Intranet

OTHER INSITES

Q. Search This Site

GSA InSite C All InSites

Staff Directory

Last name:

Go

First name:

Complete Directory>
Reverse Phone Look-Up>

SYNCHRONIZING: ADMINISTRATOR'S BLOG

Serving All Levels

STAFF DIRECTORY

GSA's customer base is broad and includes governments at all levels — federal, state, and local. In her latest video blog post, Administrator Martha Johnson shares some of the important work that GSA does with state and local governments to support their critical missions. Hear about it, and join the conversation, on Martha's blog >

Invite the Administrator to your event >



COLLABORATION

LEADERSHIP IN A MINUTE

Bolstering Language Skills Helps Open Doors

In today's fast-paced, complex world, where clear and precise communication is essential, those who speak English less than "very well" are at a disadvantage. Sloan Farrell, Director for Equal Employment Opportunities, steps up to the leadership mike this week to explain the

steps GSA is taking to assist those who struggle with English, and to help ensure they are afforded the same opportunities as everyone else.

Video >

AUICK LINKS

Careers CHRIS

E2 Travel

Employee Express

FEDdesk

GSA Advantage!

Health and Wellness

Online University

Pegasys

EMPLOYEE RESOURCES

AGENCY TOPICS

HELP LINES

ORGANIZATION LINKS

THER INSITES

A Time to Remember.
A Time to Prepare.

AGENCY INITIATIVES: 1800 F Transformation | Sustainability | Telework | Google

INSIDE THE AGENCY

GSA's Feds Feed Families food drive triumphs

The GSA family proves it can give from the heart despite hard economic times and severe weather. Story >

Simple, low cost changes refresh public spaces; shape first impressions

In the past year, more than 50 federal spaces have changed dramatically, simply by reducing clutter, consolidating functions, unifying signage, and streamlining security. Story >

Plan, prepare, be informed for emergencies

National Preparedness Month highlights planning and

GSA IN THE NEWS

Senate appropriators seek more funds for NARA, less for E-Gov account than House counterparts

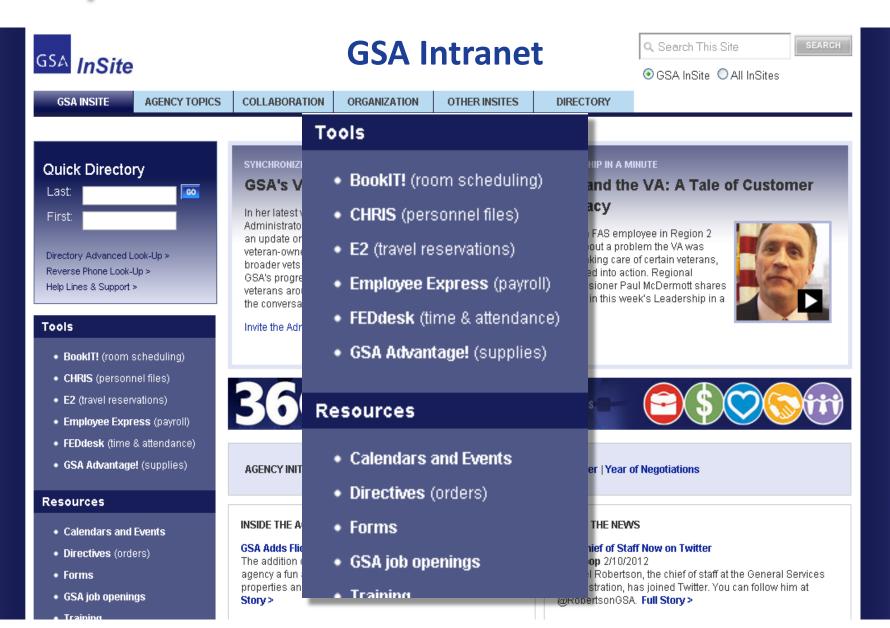
9/19/11 Fierce Government

A Senate Appropriations Committee markup of the annual federal financial services and general government funding bill would give approximately 5 percent less than the president's request but nonetheless appropriate more than the fiscal 2011 enacted amount and the House's recommendation.Full Story >

How Do You Think Federal Websites Can Improve?

09/19/11 The White House Blog

Example 2: GSA Intranet



Example 3: A Simple Form



Example 3: A Simple Form

Sea	arch										
ote t		Office Symbol Dan and Grade Date between	/iew plans	K I	re the main apprais	er * Effective Date Occupational Series Name	(exam	ple: 22-Mar-2012)			Q Q
Ger	nerate Perf. Plan Fo	orm(s)									
elect	: All Select None		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		4						
elec	t Name	Main Appraiser	Appraisal Status	Perf. Plan Type	Rating Period Start Date	Rating Period End Date	Сору	Update Plan / Change Appraiser	Details	WorkSheet	Pe
	GSAtest, Donald D	GSAtest, Beta B	Plan in Progress	Annual	01-Oct-2011	30-Sep-2012		0	pa	肥	
П	GSAtest, Elizabeth E	GSAtest, Beta B	Plan in Progress	Annual	01-Oct-2011	30-Sep-2012		0	pa	#	
П	GSAtest, Frank F	GSAtest, Beta B	Plan in Progress	Annual	01-Oct-2011	30-Sep-2012		0	100	#	
П	GSAtest, George G	GSAtest, Beta B	Plan in Progress	Annual	01-Oct-2011	30-Sep-2012		1	200	#	
П	GSAtest, Donald D	GSAtest, Beta B		Annual	08-May-2011	30-Sep-2011		2	00	鵬	
	GSAtest, Elizabeth E	GSAtest, Beta B	Completed	Annual	08-May-2011	30-Sep-2011	a	2	po	E.	

First Fridays are breaking through the clutter

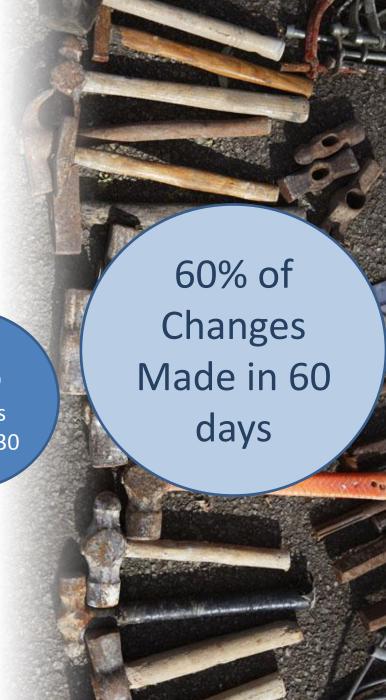
34 Tests 574 participants

54 agencies

Goal:
80%
Changes
made in 30
days

New GSA teams

20 facilitators trained



Fish are expensive.

• \$17,000 / test (retail value of what we do)

So is bad design.

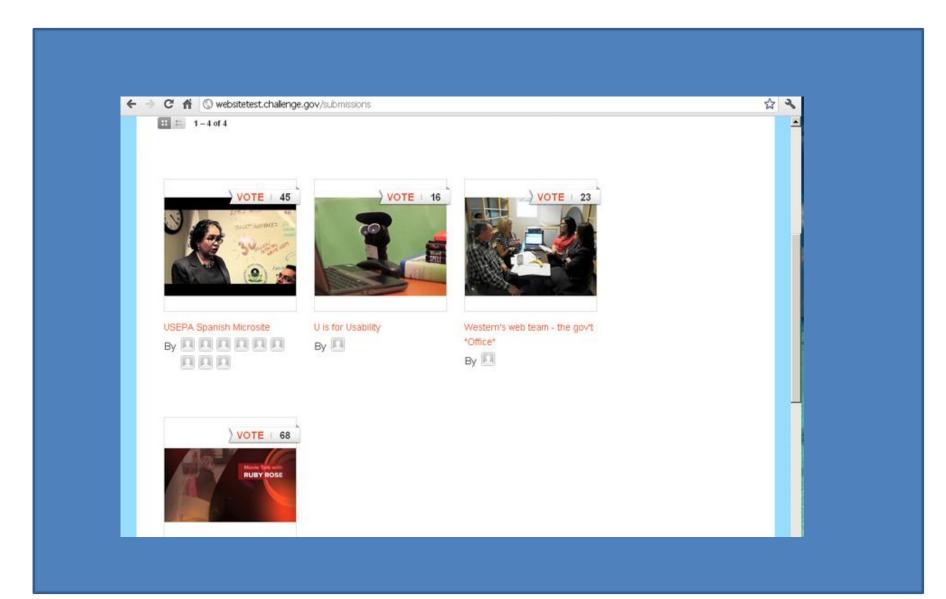
- \$12 per customer service call
- \$5 per web chat
- \$0.10 or less for web self-service





Coming Up Next...





First Fridays Challenge

We could use your support



... and let us help you.

Your agency URL here!

Contact Info

Kristal Byrd

Enterprise Web Management 202-501-4409

firstfridays@gsa.gov

@GovNewMedia