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| **Affected Program(s) / Information Product(s):**  *<Indicate the specific Program(s) / Information Product(s) to be exempted by this waiver.>* |

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| **Requirement(s) to be waived:**  *<Requirement I.D.– Text of Requirement to be waived.*  *For example:*  *E2-2 #3a – Except as noted below, information products (including tables, graphs, figures, and maps that stand alone) must indicate that the data are subject to error arising from a variety of sources, including (as appropriate) sampling error, nonsampling error, model error, and any other sources of error. Including one of the following in the information product will satisfy this requirement:*  *a. An explicit statement indicating that the data are subject to error arising from a variety of sources.*  *b. A description of the error sources.*  *c. A discussion of the error sources.*  *Note: Abstracts and presentation slides do not need to indicate that the data are subject to error.>* |

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| **Noncompliance**:  Describe how the program area is or will not be in compliance.  *<Requirement I.D.– Text of describing noncompliance*  *For Example:*  *E2-2 #3a – The information product for our mobile application does not indicate that the data are subject to error.>* |

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| **Anticipated effects**:  Describe any anticipated effects that may result from the noncompliance.  *<Requirement I.D.– Text of anticipated effects.*  For Example:  E2-2 #3a –Users will not be informed about errors associated with the data> |

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| **Justification**:  Explain why the program area is not able to comply with the specific requirement.  *<Requirement I.D.– Text justifying the noncompliance*  *For Example :*  *E2-2 #3a – There is limited screen real estate to display the notice for the mobile application.>* |

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| **Mitigating Actions:**  Describe any actions being taken to mitigate the effects of noncompliance.  *<Requirement I.D.– Text of Requirement*  *For Example:*  *E2-2 #3a –We are working with the vendor of the application to explore options for displaying the information.>* |

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| **Corrective Action Plan:**  Describe the corrective actions planned to achieve compliance. Include milestones dates for key accomplishments including the date when the Program(s) / Information Product(s) will be brought into compliance.  *<Requirement I.D.– Milestone date – Key accomplishment*  For Example:  E2-2 #3a –  5/12/12 – Determine the appropriate placement of the notice within the mobile application and submit change requests to the vendor to correct the display.  5/30/12 – Corrective actions completed and Information Products brought into compliance.> |

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| **Program Manager:**  *<Signature>*  *<Program Manager>*  *<Program Manager Title>* | **Date:**  *<mm/dd/yy*> |

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| **M&S Council Representative:**  *<Signature>*  *<M&S Council Representative>*  *<M&S Council Representative Title>* | **Date:**  *<mm/dd/yy*> |

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| **Subject Matter Division Chief:**  *<Recommendations as appropriate.>* | ***<Concurs /***  **Does not Concur>** |
| *<Signature>*  *< Subject Matter Division Chief* *Name >*  *< Subject Matter Division Chief* *Title >* | **Date:**  *<mm/dd/yy*> |

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| **Methodology and Standards Council:**  *<Recommendations as appropriate.>* | ***<Concurs /***  **Does not Concur>** |
| *<Signature>*  *<Name of M&S Council Chairperson>*  *<Title of M&S Council Chairperson >*  Chair, Methodology and Standards Council | **Date:**  *<mm/dd/yy*> |

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| **Associate Director:**  *<Recommendations as appropriate.>* | ***<Approved /***  ***Denied>*** |
| *<Signature>*  *<Name of Associate Director >*  *<Title of Associate Director>* | **Date:**  *<mm/dd/yy*> |